

04/08/2026

The Marshall County Commission met in a regular session on Wednesday, April 8, 2026, at 10:00 a.m., in the Marshall County Commission Chambers. Shepherds Place School, Boaz 4-H Youth Council Vice President Lydia Adams led the invocation, and Commissioner Joey Baker led the Pledge of Allegiance.

PRESENT:

John Young, Chairman  
Ashleigh Bubbett, County Administrator  
Vacant, District 1 Commissioner  
James R. Watson, District 2 Commissioner  
Joey Baker, District 4 Commissioner  
Mike Knop, County Engineer  
Kristal Jones, Administrative Assistant  
Clint Maze, County Attorney

ABSENT:

Lee Sims, District 3 Commissioner  
Tanya Giroir, Commission Clerk

CONSENT AGENDA

A motion was made by Commissioner Baker, duly seconded by Commissioner Watson, to approve the consent agenda as presented by Chairman Young. The consent agenda includes the minutes from the March 25, 2026, regular scheduled meeting, and the claims docket for the period from March 24, 2026, to April 6, 2026, totaling \$1,667,243.83.

APPROVE PROCLAMATION DECLARING APRIL 12-18, 2026 AS ALABAMA EXTENSION WEEK

A motion was made by Commissioner Baker, duly seconded by Commissioner Watson. All members voted affirmatively to approve the Proclamation declaring April 12-18, 2026, as Alabama Extension Week.

Alabama Extension Week County Proclamation  
A Local Proclamation to Recognize  
April 12–18 as Alabama Extension Week

WHEREAS, the Alabama Cooperative Extension System, founded in 1915, serves as the primary outreach and engagement arm of the land-grant mission of Auburn University and Alabama A&M University, in cooperation with Tuskegee University; and  
WHEREAS, Alabama Extension transforms lives and strengthens communities through research-based information, practical solutions and meaningful educational experiences; and  
WHEREAS, Alabama Extension employs agents, specialists, county directors and support staff who, in cooperation with local governments and community partners, serve residents in all 67 counties; and  
WHEREAS, programs and publications from Alabama Extension provide the public with resources in various disciplines including agriculture, forestry & wildlife; lawn & garden; human sciences; water resources; food safety & quality; and urban Extension; and  
WHEREAS, the youth leadership development program of Alabama Extension, Alabama 4-H, involves more than 110,000 students annually in clubs, livestock programs, skills competitions and educational activities; and  
WHEREAS, Alabama Extension supports economic growth by strengthening agriculture, small businesses, workforce readiness and natural resource stewardship across the state; and  
WHEREAS, Alabama Extension engages thousands of volunteers who contribute their time and talents to strengthen local programs and community initiatives; and  
WHEREAS, residents of this community benefit from accessible, research-based programs and resources offered through local county offices, in-person educational programs and online platforms  
Now THEREFORE, I, John Young, Chairman of the Marshall County Commission do hereby declare April 12 through April 18, 2026 as Alabama Extension Week and encourage all of our local residents to learn more about the work Extension does to provide solutions for everyday life right here in our community.

MAINTENANCE – APPROVE PURCHASE OF SOFTWARE FROM MAINTAINX; \$4,680 YEARLY

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A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the purchase of Software from MaintainX, \$4,680 yearly. Software will be used to track maintenance on county assets.

APPROVE BOARD APPOINTMENT FOR THE MARSHALL COUNTY HEALTH CARE AUTHORITY; DISTRICT FOUR APPOINTMENT

A motion was made by Commissioner Baker to reappoint Tim McRae, duly seconded by Commissioner Watson, and all members voted affirmatively to approve Tim McRae for the board appointment for Marshall County Health Care Authority for a 6-year term ending April 2030, District Four appointment.

APPROVE BOARD APPOINTMENT FOR THE MARSHALL-JACKSON 310 AGENCY

A motion was made by Commissioner Watson to appoint Rhonda McCoy, duly seconded by Commissioner Baker, and all members voted affirmatively to appoint Rhonda McCoy as the board appointment for the Marshall-Jackson 310 Agency for a term of 2 years ending April 2028.

APPROVE BOARD APPOINTMENT FOR THE MARSHALL-JACKSON 310 AGENCY

A motion was made by Commissioner Watson to appoint James Harkins, duly seconded by Commissioner Baker, and all members voted affirmatively to appoint James Harkins to the Marshall-Jackson 310 Agency for a term of 2 years ending April 2028.

ENGINEERING – ANNOUNCE ESTIMATED START DATE OF THE ROOF REPLACEMENT AT THE MARSHALL COUNTY COURTHOUSE LOCATED IN GUNTERSVILLE, WITH A TENTATIVE DATE OF APRIL 27, 2026

ENGINEERING – APPROVE TO AWARD BID #35-25 FOR THE PUBLISHING LIST OF QUALIFIED VOTERS FOR 2026 TO THE ADVERTISER GLEAM IN THE AMOUNT OF \$0.07 PER NAME

A motion was made by Commissioner Baker, duly seconded by Commissioner Watson, and all members voted affirmatively to approve awarding Bid #35-25 for the Publishing List of Qualified Voters for 2026 to the Advertiser Gleam in the amount of \$0.07 per name.

ENGINEERING – APPROVE PAYMENT TO ALABAMA DEPARTMENT OF TRANSPORTATION (ALDOT) FOR SPECIAL WORK AUTHORIZATION (SWA) TO BRING ACCOUNT BALANCE BACK UP TO \$2,000 IN ACCORDANCE WITH ALDOT GUIDELINES; \$838.04 FROM COUNTYWIDE

A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, and all members voted affirmatively to approve a payment to Alabama Department of Transportation (ALDOT) for Special Work Authorization (SWA) to bring the account balance back up to \$2,000 in accordance with ALDOT Guidelines; \$838.04 from Countywide Fund Balance.

ENGINEERING – REVIEW AND SELECT QUALIFIED ORGANIZATION(S) TO PROVIDE PROFESSIONAL ENGINEERING, MECHANICAL, ELECTRICAL, AND PLUMBING CONSULTING, AND/OR ARCHITECTURAL SERVICES.

A motion was made by Commissioner Baker, duly seconded by Commissioner Watson, and all members voted affirmatively to select Goodwyn Mills Caywood in Huntsville, AL, Studio 2H Design LLC in Birmingham, AL, Waggoner Engineering, Inc. in Huntsville, AL, and Volkert, Inc. in Huntsville, AL as recommended by County Engineer Mike Knop to provide professional engineering, mechanical, electric, and plumbing consulting, and/or architectural services.

APPROVE FUND MERIT RAISES FOR ALL PART-TIME EMPLOYEES. INCREASE, NOT TO EXCEED \$2,800 TOTAL, WILL BE PAID OUT OF DISTRICT BUDGETS AND GENERAL FUND FUND BALANCE, AS APPLICABLE, BASED ON WHERE THE EMPLOYEES ARE NORMALLY PAID.

A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, and all members voted affirmatively to approve funding merit raises for all part-time employees. Increase, not to exceed \$2,800 total, will be paid out of District Budgets and General Fund fund balance, as applicable, based on where the employees are normally paid.

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There being no further business, a motion was made by Commissioner Baker, duly seconded by Commissioner Watson, and so carried to adjourn.

MEETING ADJOURNED

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John Young, Chairman

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Vacant, District 1 Commissioner

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James R. Watson, District 2 Commissioner

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Lee Sims, District 3 Commissioner

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Joey Baker, District 4 Commissioner